

2022

Application for Exemption from Bar Library Membership

The Bar of Northern Ireland take your privacy seriously and will only use Personal Data you provide in this form to process your application for exemption from membership of the Bar Library. You can see our full privacy policy with our contact details at: <http://www.barofni.com/page/privacy-policy>



All fields are required unless otherwise indicated

Personal details

Surname		
First name		
Telephone 1		
Telephone 2		
Email Address		
Postal Address		
Post Code		
Date of birth *		

** Date of Birth is not integral to the application process, but data may be used in an anonymous form to inform Exemption application analytics*

Office use only:

Date application received	
Date payment received / amount	
Application number	
Date exemption granted	
Signed (Committee Chair)	
Date	

Professional details

Primary jurisdiction of practice	
Seniority status, e.g. QC, SC or BL	
Year of Call at primary jurisdiction of practice	
Date of expiry of Practising Certificate for primary jurisdiction of practice	
Year and term of Call to the Bar of NI	
Dates of Practise in Northern Ireland	
Do you currently hold a Practising Certificate for the Bar of Northern Ireland?	

Please list all other jurisdictions where you hold a current practising certificate and dates of practice

Jurisdiction	Year of call	Dates of Practice	Status (e.g. member of Chambers / independent, employed)

Further information

Company Directorships, Consultancies, Advisory Positions etc.	
Honorary Posts (e.g. Chair of Voluntary Organisation)	
University degrees (specify subject, conferring institution and year of conferral)	
Other educational qualifications (qualification, conferring institution and year of conferral)	

Areas in which you intend to practise at the Bar of Northern Ireland

Administrative Law / Judicial Review	
Commercial Law	
Company Law	
Coroners / Inquests	
Criminal Law	
Defamation Law / Privacy Law	
Employment Law	
Extradition	
Family Law	
Human Rights	
Immigration	
Insolvency	
Land Law	
Licensing	
Mediation / ADR	
Personal Injury	
Planning	
Probate	
Professional Negligence	
Public Inquiries	

Additional Information

Please tick to confirm

Please confirm that you have included a digital head/shoulders photograph; this is a mandatory requirement.	
---	--

Please confirm you have included with this application, and using an additional sheet, relevant information demonstrating that you have the necessary experience to practise outside the Bar Library.	
---	--

Please include with your completed application evidence of the following, using additional sheets:

That you have access to adequate library facilities, which are defined as facilities commensurate with those available to members of the Bar Library *	
That you have the ability to manage your practice efficiently	
That you are in good standing with Her Majesty's Revenue and Customs (or your relevant Tax Authority)	
That you either hold a valid and subsisting practising certificate for the Bar of Northern Ireland or you have simultaneously applied and paid for a practising certificate for the Bar of Northern Ireland to cover the period 1 January 2022 to 31 December 2022	
The arrangement that you have in place/will have in place with the regulatory body of the Inn of Court to ensure that all views, findings, directions and codes of the regulatory body (as updated) are available to you	
Your Bar of NI CPD record as required under the Code of Conduct for the Bar of Northern Ireland.	

* All applicants should complete the form relating to Core Resources. Applicants intending to practise in any area that has a practice area specific resource list must complete the relevant forms. Applications will not be considered unless the forms are completed.

Please note that you may be invited to attend an interview to discuss your application. It may also be deemed necessary that a representative of the Bar Council visit you at your practising address to provide advice relevant to this application and to ensure that the arrangements which you have in place are satisfactory. Please indicate any dates during which you will not be available for such an interview or visit.

Declaration

I hereby apply for exemption from membership of the Bar Library	
I confirm that I have fully and truthfully answered the questions set out herein	
I am aware that, if I furnish any information in respect of my Application for Exemption which is incorrect or incomplete in any material respect, I may, at the discretion of the Bar Council, face disciplinary action	
I agree to abide by the terms of the Constitution and Code of Conduct of the Bar of Northern Ireland Constitution and Code of Conduct	
I have your reviewed the Privacy Policy statement below and agree that the information provided by me in respect of this application can be processed by the Bar Council in accordance with current UK Data Protection legislation.	
I consent to the Bar Council and/or its staff obtaining independent verification of any statement made in this application form, in any additional sheets attached to it, or at any relevant interview or visit.	
I understand and acknowledge that, if exemption from membership of the Bar Library is granted to me, it is likely to be granted subject to conditions (e.g. regarding areas of permissible practice) with which I shall have to agree to comply if I wish to be, and remain, exempt from membership of the Library. I further understand and acknowledge that the Bar Council shall, when granting any exemption and imposing any conditions, rely upon the information provided in this application form, in any additional sheets attached to it, and at any relevant interview or visit. In the circumstances, I undertake to advise the Bar Council immediately in writing if there is any material change in my circumstances or if the information provided in this application form, in any additional sheets attached to it, or at any relevant interview or visit ceases, in any material respect, to be accurate or comprehensive.	
I have paid the non-refundable exemption application fee of £500 to the Bar Council and the £250 practising certificate fee	

Using your Personal Information

I understand the following:

- The Bar of Northern Ireland collects the above personal information as part of the process in applying for Exemption from Bar Library Membership.
- This information will only be used to process your application for Exemption.
- We may share some of the information you have provided us with the parties you have referenced in your application as part of our verification process.
- We will not disclose any of your personal information with any other party except if required to do so by law.

For further information on how your information is used, how we maintain the security of your information, and your rights to access information we hold on you, please contact the Data Protection Officer at dpo@barofni.org

Signature	
Date	

Please submit the completed form to:

Exemption Applications,
Chief Executive's Office,
The Bar Library,
91 Chichester Street
Belfast BT1 3JQ

Or by email to: pc@barofni.org

Payment Options

To make payment by credit or debit card please contact the Finance Department on +44 (0)28 9056 2497.

Alternatively, you can make payment directly into the relevant Bank Account quoting your name or account number as reference using the following details;

Account Name: The Executive Council
Account Number: 37211784
Sort Code: 90-21-27
IBAN: GB67 BOFI 9021 2737 2117 84
Reference: Name / Account Number

If you have any queries regarding the payment please contact the Finance Department on +44 (0)28 9056 2497.